

# 2024-25 Consortium Committees/Working Groups

## Incubator

*Goal: Develop the Consortium's program to provide resources and mentorship to support the successful launch of new math enrichment summer programs.*

### **About the projects:**

This past year, we have developed an overall plan and timeline for the Incubator and a starting checklist for participants. We are working on putting together a list of resources and a "curriculum" for the first Incubator cohort.

Coming up: in November and December, we will continue with compiling a comprehensive list of resources for Incubator participants. We will also be working on advertising, finalizing the Incubator website and application form, and otherwise getting ready to launch. The application deadline is in the third week of January, so in late January/early February we'll be reviewing applications, selecting our first participants, and matching them with Mentor programs. And then, starting in mid-February, we'll be running the Incubator!

### **About the workload:**

In the coming year, we estimate that the workload will be 6-8 hours a month (except in the summer), with perhaps a little more in December–February. The month of January 2025 will be particularly busy, as we expect to be reviewing applications, selecting our first cohort of participants, and launching the program.

In the spring and fall, in addition to our own monthly meetings, committee members will take turns organizing monthly meetings for the Incubator cohort. We will recruit presenters for these meetings from the broader Consortium community, but members of the Incubator Committee will be there to introduce the topics and to moderate the meetings. The committee will also conduct individual meetings with each of the Incubator participants, once in the spring and twice in the fall; each committee member will be assigned to take part in one of these meetings. There will be both substantial meetings and significant asynchronous work. There is no committee work over the summer.

All of this is tentative, since 2025 will be the first year of the Consortium's Summer Program Incubator. We expect the coming year to be a particularly busy one for our committee – but also a particularly rewarding one! **We are looking for people who are excited about making the Incubator a success and can commit to putting in the time and energy to make it happen.**

**Co-Chairs:** Ania Łeń, Mira Bernstein

## Conference

*Goal: Organize the annual conference for Consortium members, affiliates, and guests.*

### **About the projects:**

This past year, we planned the 2024 Conference! (We also did a little bit of funding research, and a little bit of site research and building of resources for future conference committees.)

In the coming year, we plan to plan & execute another conference for Oct / Nov 2025.

### **About the workload:**

The workload is heavily concentrated in the late summer / early fall (anticipating a fall conference): the conference committee meets 1-2 times per month in the fall/early winter; 2-4 times per month in the spring; and 3-6 times per month in the very late summer / early fall. Depending on level of involvement with the committee, could be anywhere from 5-20 hours / week at the peak time. In the spring, work is approximately 5 hours/week, in the late fall / early winter (after the previous years' conference), the work is approximately 5 hours/month. Research and administrative work (e.g. setting up spreadsheets, forms, etc) are done asynchronously; decision-making and some organizational work is done in meetings.

**Chair:** April Verser

## DEI

*Goal: Develop the Consortium's DEI vision and how may achieve it.*

### **About the projects:**

This past year, we explored different initiatives the committee could undertake, laid the groundwork for the buddy system, and surveyed Consortium members. We compiled the results to inform the committee's work for the next year.

In the coming year, we plan to get the buddy system off the ground, implement training sessions based on the responses to the survey, and address what arises at the conference.

### **About the workload:**

The committee meets monthly, and the work is typically 1-3 hours per month. About half of the work happens in meetings, and half is asynchronous work between meetings.

**Chair:** Dan Zaharopol

## Online Hub

*Goal: Design and implement an outward-facing website to serve as a public resource.*

### **About the projects:**

This past year, we used input from previous consortium conversations to design the architecture of the site, and carefully shaped the questionnaire for program profiles.

In the coming year, it's time to make a prototype and get the project launched!

### **About the workload:**

We've been holding short meetings 1–2x / month to keep us moving forward (with a hiatus over the summer while folks are busy), plus some reading / thinking between meetings. It's a low-grade workload that's flexible: typical ~4 hours per month (including the meetings).

**Chair:** Jim Fowler

## Internal Document Repository

*Goal: Share best practices among member programs via a shared repository of manuals, policies, and other documents.*

### **About the projects:**

This past year, we wrote a privacy policy governing the materials in the repository, and created a format and organizing structure for the repository.

In the coming year, we plan to work with Consortium member organizations to populate the repository with documents.

### **About the workload:**

The committee meets once per month; the work is typically at most 1 hour per week. After each monthly meeting we assign action items to accomplish before the next meeting; generally those items can be addressed asynchronously the same week.

**Chair:** Lara Pudwell

# Fundraising

*Goal: Fundraise for Consortium infrastructure, staffing, projects, and activities.*

## **About the projects:**

This past year, we raised money for the annual conference, soliciting funds to cover the full cost of the event; and we drafted a 'Pitch Document' that we plan to use in future fundraising.

In the coming year, we plan to raise funds for the 2025 conference, raise funds to support the next stage in the development of our Consortium, and increase the number of funders donating to support our new organization.

## **About the workload:**

The committee meets every 1 to 2 months, and the work is typically 1-2 hours per month. It's a mix of asynchronous and real time work.

**Chair:** Doug O'Roark